

25 October 2021

Teacher assessed grades for Year 13 students studying applied general courses

Dear students, parents and carers,

We recently wrote to students, parents and carers regarding contingency arrangements for examinations for all students for this academic year. You can view this letter [here](#).

We would like to share with you further arrangements for Year 13 students studying applied general courses, such as BTEC, CTEC and WJEC qualifications.

Teacher Assessed Grades for units that were due to be assessed externally in 2020/21

The awarding bodies for applied general qualifications (BTEC, CTEC and WJEC) have asked schools and colleges to submit Unit-level Teacher Assessed Grades (U-TAGs) for units that were due to be externally assessed last year.

The U-TAGs that we will submit for students can now be viewed in their assessment markbook on Cedar.

What if students are unhappy with their grade?

If students are unhappy with their U-TAG for a unit that was due to be externally assessed last year, and would like to complete a resit, they must complete the form available at <https://forms.office.com/r/nw4ywgq1Lt> by **Monday 1st November**.

The majority of the resits will be available to sit in January 2022, though resits for some units can only be sat in May 2022. When students complete the resit request form, our exams team will review their request and the college will communicate with them to confirm the options for the timing of the resit.

Please note that the cost of this resit will be covered by the college. However, a student will be charged if they opt to do a resit but then fail to attend.

How have the U-TAGs been determined?

Information about which units we have had to provide a U-TAG for and how we have determined the U-TAG can be found in the appendix entitled 'U-TAGs for units that were due to be assessed externally in 2020/21'.

Due to restrictions by the WJEC awarding body, we are unable to share the U-TAGs that we have submitted for students studying Criminology or Medical Science until Friday 5th November. However, the evidence that we are using to determine that U-TAG can be found in the appendix. Therefore, students should look at this carefully to decide whether they wish to resit the unit that was due to be assessed externally. As with other courses, over the last week, teachers have been providing guidance to students to help them make an informed decision as to whether to resit a unit for which a U-TAG has been submitted.

What about appeals?

If students are unhappy with the U-TAG that they have been awarded, there will be an appeals process similar to that used for students in 2020/21. However, the dates and timescales are dependent on the awarding body.

WJEC, the awarding body for Medical Science and Criminology, have just announced details of their appeals process and have indicated that appeals can be submitted from 5th November. We will communicate with students on these courses (and their parents) details of the appeals procedure after half-term, and would encourage students to submit a request for a resit whilst we await further details about the appeals process.

CTec, the awarding body for our IT course, are yet to announce details of their appeals process. Therefore, we would encourage students to submit a request for a resit, whilst we await further details about the appeals process.

BTEC, the awarding body for our other applied general courses, have just announced details of their appeals process and have indicated that appeals can be submitted in January 2022. We will communicate with students on these courses (and their parents) details of the appeals procedure in due course, and would encourage students to submit a request for a resit whilst we await further details about the appeals process.

Viewing U-TAGs on Cedar

The U-TAGs can be found in the student markbook on Cedar. Details of how these are labelled can be found in the appendix to this letter. Please note the following when looking on Cedar:

- On WJEC courses in Criminology and Medical Science, an **A*** grade is a qualification-level grade, not a unit-level grade. Therefore, the maximum grade that we can submit for a U-TAG on a WJEC course is an **A** grade.
- Similarly, on BTEC and CTec courses, a **Distinction*** grade is a qualification-level grade, not a unit-level grade. Therefore, the maximum grade that we can submit for a U-TAG on a BTEC or CTec course is a **Distinction**.
- If students are studying Double or Triple courses, they will notice that it may say DD or DDD etc in the U-TAG column of the Cedar markbook. DD or DDD means that we have submitted a Distinction grade for that unit, MM or MMM means that we have submitted a Merit for that unit, and PP or PPP means we have submitted a Pass grade for that unit.

What about grades for internally assessed units that were not fully assessed last year?

Last year, in some of our BTEC courses, reduced assessment took place for some internally assessed units in line with guidance from the awarding body. For these units, the awarding body has also asked schools and colleges to submit U-TAGs based work that had been completed by students. We will communicate with students and their parents next half term about how these grades have been determined, and what students can do if they are unhappy with the grade submitted.

With best wishes,



Daniel Wood
Assistant Principal

Appendix

U-TAGs for units that were due to be assessed externally in 2020/21

Course	Externally Assessed Unit	Which assessment points have been considered when determining the TAG?	Possible unit grade	What will this be called in the Cedar markbook?
BTEC Applied Law	Unit 1 Set Task	Y12 Cedar 4 and the set task completed instead of a Progression Exam. Your grade for the set task will be the minimum grade for the U-TAG.	Distinction, Merit, Pass, Near Pass or U	Unit 1 TAG
BTEC Applied Psychology	Unit 1 Exam	The Progression Exam	Distinction, Merit, Pass, Near Pass or U	Unit 1 TAG
BTEC Applied Science	Unit 1 Exam	Progression Exam and Y12 Cedar 4. Your grade in the Progression Exam will be the minimum grade for the U-TAG.	Distinction, Merit, Pass, Near Pass or U	Unit 1 TAG
BTEC Business	Unit 2 Set Task	Y12 Cedar 4 and the set task completed instead of a Progression Exam. Your grade for the set task will be the minimum grade for the U-TAG.	Distinction, Merit, Pass, Near Pass or U	Unit 2 TAG
BTEC Creative Media	Unit 1 Set Task	Progression Exam and Y12 Cedar 4. Your grade in the Progression Exam is the minimum grade for the U-TAG.	Distinction, Merit, Pass, Near Pass or U	Unit 1 TAG
BTEC Dance	Unit 3 Set Task	The set task completed instead of a Progression Exam	Distinction, Merit, Pass, Near Pass or U	Unit 3 TAG
BTEC Games Design	There were no units due to be externally assessed in 2020/21			
BTEC Health and Social Care SINGLE	Unit 1 Exam	Y12 Cedar 2 (November Mock) and Y12 Cedar 4. Your grade in Y12 Cedar 4 is the minimum grade for the U-TAG.	Distinction, Merit, Pass, Near Pass or U	Unit 1 TAG
BTEC Health and Social Care DOUBLE and TRIPLE	Unit 1 Exam	Y12 Cedar 2 (November Mock) and Y12 Cedar 4. Your grade in Y12 Cedar 4 is the minimum grade for the U-TAG.	Distinction, Merit, Pass, Near Pass or U	Unit 1 TAG
	Unit 2 Exam	The Progression Exam	Distinction, Merit, Pass, Near Pass or U	Unit 2 TAG
BTEC Music	Unit 2 Set Task	The set task completed instead of a Progression Exam	Distinction, Merit, Pass, Near Pass or U	Unit 2 TAG
BTEC Sport SINGLE	Unit 2 Set Task	Y12 Cedar 2 (November Mock) and the Progression Exam for Unit 2. Your grade in the Progression Exam is the minimum grade for the U-TAG.	Distinction, Merit, Pass, Near Pass or U	Unit 2 TAG
BTEC Sport DOUBLE and TRIPLE	Unit 1 Exam	Y12 Cedar 4 and Progression Exam for Unit 1. The grade in the Progression Exam will be the minimum grade for the U-TAG.	Distinction, Merit, Pass, Near Pass or U	Unit 1 TAG

Course	Externally Assessed Unit	Which assessment points have been considered when determining the TAG?	Possible unit grade	What will this be called in the Cedar markbook?
BTEC Sport DOUBLE and TRIPLE	Unit 2 Set Task	Y12 Cedar 2 (November Mock) and the Progression Exam for Unit 2. The grade in the Progression Exam is the minimum grade for the U-TAG.	Distinction, Merit, Pass, Near Pass or U	Unit 2 TAG
BTEC Public Services SINGLE, DOUBLE AND TRIPLE	There were no units due to be externally assessed for this course in 2020/21			
CTec IT	Unit 1 Exam	Y12 Cedar 2 (November Mock) and Y12 Cedar 5. The grade in Y12 Cedar 5 will be the minimum grade for the U-TAG.	Distinction, Merit, Pass, Near Pass or U	Unit 1 TAG
	Unit 2 Exam	Y12 Cedar 4 and the Progression Exam for Unit 2. The grade in the Progression Exam will be the minimum grade for the U-TAG.	Distinction, Merit, Pass, Near Pass or U	Unit 2 TAG
UAL Performing and Production Arts	There were no units due to be externally assessed for this course in 2020/21			
WJEC Criminology	Unit 2 Exam	Y12 Cedar 4 and the Progression Exam. <i>Restrictions by WJEC mean that we are unable to share the U-TAG for this unit before 5th November.</i>	A, B, C, D, E or U	Unit 2 TAG
WJEC Medical Science	Unit 1 Exam	The Progression Exam <i>Restrictions by WJEC mean that we are unable to share the U-TAG for this unit before 5th November.</i>	A, B, C, D, E or U	Unit 1 TAG