



Careers Programme 2023/24

New College is committed to providing students with a high quality Careers Education and Guidance Service. Our aims include helping students to make informed and realistic decisions about their education and employment plans.

You will find careers support throughout the curriculum, and progression-related activities will be a key focus as part of your time with us. Progress Tutors support you as you plan your next steps after leaving college, whether you plan to go to university, an apprenticeship, or employment. They will encourage you to research your options and support you along the way.

The following staff have roles in the planning and co-ordination of the Careers Programme:

Name	College Role	Role in Careers Programme
Daniel Wood	Assistant Principal	College Careers Lead
Scott Faulkner	Assistant Principal	Subject Enrichment Lead
Chris Whittaker	Progression Lead	Core Programme and Tutorial Content
Sharon West	Careers Advisor	Personal Guidance
Anna Collins	Work Experience Coordinator	Work Experience
James Webber	Progress Tutor	Tutorial Content
Debbie Briggs	Oxbridge and Elite Universities Coordinator	Oxbridge and Elite Universities Group
Geetha Narayanan	Biology Teacher	Aspiring Medics, Dentists and Vets Group (Y12)

CAREERS PROGRAMME 2022/23

The Careers Programme is made up of six strands:

1 TUTORIAL PROGRAMME As part of the tutorial programme in Year 12, students explore their post-18 progression options, learn about HE, apprenticeships and the world of work, and how the skills they develop in college can support their preparation for life after New College. In Year 13, the tutorial programme provides practical support with making applications to HE, apprenticeships to employment and provides guidance on how they can manage their transition to the next stage.	2 SUBJECT SPECIFIC EMPLOYER AND HE ENCOUNTERS Subject areas are expected to integrate at least one HE encounter and one industry encounter each year for all students who study their course. This usually takes the form of a trip, workshop or visiting speaker.	3 EMPLOYABILITY SKILLS (OPTIC) Subject areas are expected to provide students with opportunities to develop their organisation, problem solving, teamwork, initiative and communication skills, and ensure that students reflect on and are aware of when these skills are developed.	4 WORK EXPERIENCE Students on Double and Triple BTEC courses experience work placements or a series of work-related trips and visits as part of their course. All students have the opportunity to take part in work experience, both physical and virtual, and are supported to find an appropriate placement.	5 PERSONAL GUIDANCE All students have the opportunity to meet with a Careers Advisor for one-to-one careers appointments. In addition, we regularly survey student career intentions and aspirations which allows us to provide appropriate individual guidance, intervention and support as the need arises.	6 CORE PROGRAMME OF CAREER EVENTS AND ACTIVITIES This encompasses a wide range of activities and events that take place outside of subject lessons, including tutorials aimed at supporting students to make informed decisions and supporting them in making applications to higher education, apprenticeships or employment. Details of the core programme are over the page.
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CORE PROGRAMME OF ACTIVITIES

Please note: This programme is subject to change. Students will be notified of events at appropriate times in the year. Students should continue to check their College emails, the TV screens and Social Media for updates and important information about College events.

AUTUMN TERM

Pre-Enrolment	Year 12	Year 13	College Leavers
<p>Open Saturday BENCHMARK 3</p> <p>If you are considering your options at college and beyond you can speak to subject staff, Progress Tutors, and careers Advisers at our open Saturday in October.</p> <p>Open Evening BENCHMARK 3</p> <p>If you are considering your options at college and beyond you can speak to subject staff, Progress Tutors, and careers Advisers at our open evening in November</p> <p>College Interviews BENCHMARK 3</p> <p>Late in the Autumn Term, we begin interviews for those who have made an application to college. At your interview, your interviewer can provide information advice and guidance (IAG) about your subject choices.</p>	<p>Enrolment BENCHMARK 3</p> <p>At your Enrolment interview, your interviewer can provide information advice and guidance about your subject choices.</p> <p>Higher Education Widening Participation Programmes BENCHMARK 3, 7</p> <p>We'll share details of HE Widening Participation schemes with you throughout the term. If you fit the eligibility criteria, you will be encouraged to consider these schemes, which are a great addition to your UCAS application and supports you into higher education.</p> <p>Sutton Trust Pathways & Summer Schools BENCHMARK 3, 7</p> <p>We'll share details of HE Widening Participation schemes with you throughout the term. If you meet the eligibility criteria, you'll be encouraged to apply for these. These programmes are run by the Sutton Trust Charity, and aim to raise student aspirations.</p> <p>Aspiring Medics, Dentists and Vets Group BENCHMARK 3 BENCHMARK 7</p> <p>Applications to study Medicine, Dentistry, or Veterinary Science are highly competitive. Students interested in careers in these areas are invited to join the 'Aspiring Medics, Dentists and Vets' group, which begins in November and continues throughout Year 12 and into Year 13.</p>	<p>Tutorials BENCHMARK 3</p> <p>Tutorials include a refresher on the UCAS process and next steps for students looking to secure an apprenticeship. In November, tutorials then switch to 'Application Support Workshops' with support students with their applications to UCAS or searching and applying for apprenticeships and employment.</p> <p>'Next Steps Evening 2' for Parents BENCHMARK 2, 3, 5, 7</p> <p>All Y13 parents are invited to our second 'Next Steps' evening, with information for UCAS students about what happens after the application is submitted and student finance, and with information for employment / apprenticeship students about how college will continue to support student applications and how parents can continue to help. This is a virtual event.</p> <p>Higher Education Widening Participation Programmes BENCHMARK 3 BENCHMARK 7</p> <p>Includes Newcastle University's PARTNER scheme and the University of Leeds Access to Leeds programme. If you fit the eligibility criteria, you will be encouraged to consider these schemes, which are a great addition to your UCAS application and supports you into higher education.</p> <p>University Open Days BENCHMARK 7</p> <p>Students are signposted to Open Events offered by local and national universities.</p>	<p>Results Day, UCAS Clearing and Careers Support BENCHMARK 8</p> <p>Students are provided with support from the College Career Advisers on the day, particularly those that are looking at clearing, or are re-considering their options beyond college.</p> <p>College Alumni BENCHMARK 5</p> <p>Leavers are able to join the official College Alumni, providing them with opportunities to come back into College to support future students, and network with other employers and employees through College events.</p> <p>Careers Support BENCHMARK 8</p> <p>Leavers continue to be provided with support with their next steps, should they need it.</p>

<p>Taster Days BENCHMARK 3 Year 10/11 students from our main feeder schools will be invited into college for a Taster Day. If you attend this day, you will receive subject related information about progression within each subject. As part of the event programme, you will also have a choice of career talks to attend in the afternoon.</p>	<p>Oxbridge and Elite Universities Group BENCHMARK 3 BENCHMARK 7 Applications to study at the University of Oxford, the University of Cambridge and other ‘Top 6’ institutions are highly competitive. If you’re aiming for A and A* grades, then you’re invited to join this group. A preparation course begins in November, with face-to-face sessions commencing in January and continuing throughout Year 12 and into Year 13.</p> <p>Allied Health Professions Group BENCHMARK 3 BENCHMARK 7 Applications to study Nursing, Midwifery and other Allied Health Professions are becoming increasingly competitive. Students interested in careers in these areas are invited to join this group, which begins in November and continues throughout Year 12 and into Year 13.</p>	<p>Admissions Tests BENCHMARK 3 Students looking to study courses or at universities where there is a requirement to sit an admissions test will be able to sit these (except UCAT and LNAT, which have to be sat externally) in college in the Autumn Term.</p> <p>Oxbridge and Elite Universities – Interview Preparation BENCHMARK 3, 7 Students applying for Oxford, Cambridge and other Elite Universities have the opportunity to take part in a mock interview in preparation for their possible interview in December.</p> <p>Mock Interviews for applicants for Medicine, Dentistry and Veterinary Medicine BENCHMARK 3, 7 Students applying for Medicine and Dentistry have the opportunity to attend a mock multiple mini-interview (MMI) in preparation for their university interviews for these courses.</p> <p>Mock Interviews for applicants for Nursing, Midwifery and other Allied Health courses BENCHMARK 3, 7 Students applying for Nursing, Midwifery and other Health-Related Careers have the opportunity to attend a mock interview in preparation for their university interviews for these courses.</p> <p>Mock Interviews for applicants for Primary Teaching BENCHMARK 3, 7 Students applying for Primary Teaching have the opportunity to attend a Mock Interview in preparation for their university interviews for these courses.</p>	
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SPRING TERM

Pre-Enrolment	Year 12	Year 13	College Leavers
<p>Taster Days BENCHMARK 3</p> <p>Year 10/11 students from our main feeder schools will be invited into college for a Taster Day. If you attend this day, you will receive subject related information about progression within each subject. As part of the event programme, you will also have a choice of career talks to attend in the afternoon.</p> <p>College Interviews BENCHMARK 3</p> <p>College interviews for applicants continue into the Spring Term.</p>	<p>Parent's Evening BENCHMARK 8</p> <p>Students and parents can speak to Progress Tutors and the College Careers Adviser regarding progression options. The University of Hull will also have stands for drop-in questions and answers.</p> <p>Tutorials BENCHMARK 1, 3</p> <p>The Y12 tutorial programme takes a progression focus, with tutorials focused on researching your next steps, planning for your progression, considering different factors, familiarisation with the UCAS Hub. Students are also reminded of the importance of work experience and how to apply for this.</p> <p>Lunchtime Talks Programme BENCHMARKS 2, 5, 7</p> <p>The Spring Talks Programme includes talks from a range of providers regarding progression options for after Year 13.</p> <p>Doncaster Careers Week BENCHMARKS 2, 5, 7</p> <p>A range of activities take place inside and outside of the classroom to raise the profile of careers planning.</p> <p>Opportunities Doncaster Live BENCHMARK 2, 5</p> <p>Students have the opportunity to attend a free college trip to Doncaster's biggest careers event.</p> <p>National Careers Week & National Apprenticeship Week BENCHMARK 2</p> <p>Both are national events aimed at providing a careers guidance focus. Activities take place inside and outside of the classroom to continue to raise the profile of careers planning.</p>	<p>Year 13 Parent's Evening BENCHMARK 3</p> <p>Parents can speak to Progress Tutors and the College Careers Adviser regarding progression options. The University of Hull will also have stands for drop-in questions and answers.</p> <p>Apprenticeship and Employment Drop-Ins BENCHMARK 2</p> <p>Students applying for apprenticeships and/or employment can attend drop-in session to get help and support with their applications.</p> <p>Lunchtime Talks Programme BENCHMARKS 2, 5, 7</p> <p>The Spring Talks programme includes information for Year 13 students, including Students applying to HE are provided with information and support in applying for students finance.</p> <p>Opportunities Doncaster Live BENCHMARK 2, 5</p> <p>Students who are interested in applying for jobs or apprenticeships are invited on a free college trip to Doncaster's biggest careers event.</p> <p>Apprenticeship Fair BENCHMARK 2, 5</p> <p>Students who are interested in applying for apprenticeships are invited on a college trip to the main Apprenticeship Fair in Leeds or Sheffield.</p>	

SUMMER TERM

Pre-Enrolment	Year 12	Year 13	College Leavers
<p>Induction Day BENCHMARK 3 You will receive subject related information about progression within each subject at your induction day.</p>	<p>Tutorials BENCHMARK 3 The Y12 tutorial programme continues with a progression focus, with tutorials focused on the UCAS process, writing personal statements, building CVs and reflecting on skills and experiences gained so far.</p> <p>‘Next Steps Evening 1’ for Parents and Carers BENCHMARK 2, 3, 5, 7 All parents and carers are invited to our first ‘Next Steps evening’, with information about how college will continue to support students in planning for their next steps, be it Higher Education, Apprenticeships or Employment, and how parents can help too.</p> <p>University Open Days BENCHMARK 7 Students are signposted to Open Events offered by local and national universities.</p> <p>Admissions Test Registration BENCHMARK 3 Students looking to study courses or at universities where there is a requirement to sit an admissions test will be encouraged to register for these tests. Attendance at the ‘Aspiring Medics, Dentists and Vets’ and/or ‘Oxbridge’ groups throughout will have helped students to become familiar with and to prepare for these tests.</p> <p>Subject Enhancement Days BENCHMARK 2, 3, 5, 7 You’ll be involved in a range of subject-related enhancement activities, including a trip/visit, workshop or talk from a visiting speaker. In addition, you’ll have the opportunity to take part in range of progression-related activities to develop your employability skills.</p>	<p>UCAS Applications BENCHMARK 8 Support continues to be available for any students who are responding to their offers, and those who are late applying to UCAS.</p> <p>Apprenticeship and Employment Applications BENCHMARK 8 Support continues to be available for any students who are still searching for and applying for apprenticeships and employment.</p>	<p>College Alumni BENCHMARK 5 Leavers are able to join the official College Alumni, providing them with opportunities to come back into College to support future students, and network with other employers and employees through College events.</p>

	<p>Progression Day BENCHMARK 3, 8 You'll have have a one-to-one interview regarding their progress in Year 12 and your plans for the future. You'll then have the opportunity to take part in a range of progression-related tasks to support your completion of your Tutorial Summer Independent Learning.</p> <p>Tutorial Summer Independent Learning BENCHMARK 2, 3 Students intending to apply to university will be required to register for UCAS and complete the Personal Details, Education and Employment section. Students will also be encouraged to attend University Open Events and narrow down their course choices. Students intending to secure apprenticeships and/or employment will need to write the first draft of a 'Skills and Experiences' statement.</p>		
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FEEDBACK

The Careers Programme is reviewed annually in the Summer Term.

Therefore, feedback from students, parents, staff, trust directors and external partners is important for the development of this programme.

If you have any comments, queries or suggestions about the Careers Programme, please email daniel.wood@nclt.ac.uk

POLICIES

For further information about our approach to Careers, please see our *Careers Education, Information and Guidance (CEIAG) Policy*, and our *Provider Access Policy*
<https://nclt.ac.uk/policies/>