

Tutorial

Summer Independent Learning August 2024

Introduction

For Tutorial, your Summer Independent Learning (SIL) is focussed on building on the work that we have done in Tutorial around your future pathways, your tutor will have put all tutorials on Teams for you to revisit should you need to recap anything they have discussed. This is now focussed on ensuring that you are in a position to begin your applications for university or jobs/apprenticeships upon your return in September.

The tasks that you need to complete are the following:

Task 1 – Completing ALL section on your UCAS Hub page

You have already registered on UCAS and made a start on all sections of the application form:

- You should use the **UCAS Apply Guide for 2025** Entry to help you with any outstanding sections. This is available on Teams.
- We ask that you do this, even if you are not applying to university, for three reasons:
 1. Many students decide very late on that they actually do want to go to university – this saves time later on.
 2. It is useful for Progress Tutors when they are writing specific job/apprenticeship references as it provides them with a list of qualifications you have previously studied and the exam board that you studied with – we don't hold information about the exam board you sat your GCSEs with.
 3. The content in a Personal Statement can be converted to an Expression of Interest letter to prospective employers.

You should have set up your username and password in tutorial.

As part of your UCAS Application we submit information about any Extenuating Circumstances – please complete the following link to inform us of any information you think is relevant to your application:

<https://forms.office.com/e/K9p6gTGtEF>

Task 2 - Personal Statement

Task 2 requires you to submit a 1st draft of your personal statement via Teams before your first tutorial back.

You can use the Personal Statement Builder available on the UCAS Hub.

You can complete the questions to help you to plan the sections you need to include in your Personal Statement.

Please refer back to the personal statement workshops you attended on Progression Day

<https://ncltd.sharepoint.com/sites/NCD-Student/SitePages/Careers.aspx>

Additional Support

Personal Statement Builder support:

- Apprenticeship Personal Statement - <https://www.bestapprenticeships.com/apprenticeship-personal-statement/#:~:text=Focus%20on%20the%20skills%20and,focus%20on%20the%20transferable%20skills>.
- <https://www.ucas.com/undergraduate/applying-university/writing-personal-statement/how-write-personal-statement>

Additional Support

Competitive/Russell Group Universities Advice:

- https://www.leeds.ac.uk/info/128005/applying/744/writing_your_personal_statement
- <https://www.careers.manchester.ac.uk/applicationsinterviews/studyapplication/statement/>
- <https://www.dur.ac.uk/study/ug/apply/ucas/personalstatement/>

Non-Russell Group Universities Advice:

- <https://www.shu.ac.uk/study-here/how-to-apply/your-personal-statement>
- <https://www.northumbria.ac.uk/study-at-northumbria/guides/writing-your-personal-statement/>
- <https://www.mmu.ac.uk/study-advice/personal-statement/>

Task 3 – Interview Preparation

During Progression Day, you all completed an Interview Skills session with a member of staff. During this session you completed a small workbook around how to prepare for an interview.

A copy of the workbook needs to be uploaded to your teams group for your Progress Tutor to review.

Please refer back to the Interview Skills session you attended on Progression Day -

<https://ncltd.sharepoint.com/sites/NCD-Student/SitePages/Careers.aspx>

Your Tutorial SIL will need to be uploaded to your Tutorial Teams. It must be uploaded by Sunday 8th September.